



# SFO

Important Information  
for Parents 2021 - 2022



**BRITISH  
INTERNATIONAL  
SCHOOLS**  
OF STAVANGER



# What is SFO?

## SFO

SFO (Skolefritidordning) is after school care for parents who need supervision longer than school hours. It has an important role in the education system and is one of the most popular forms of childcare here in Norway.

It is not an extension of the school working day but time to play and take part in other activities. During term time children will be outside as much as possible to play. During holiday periods, activities will be theme based and may sometimes involve excursions.

## Goals of SFO

- Offering childcare before and after school
- Creating optimal conditions for child development
- Developing student's interests
- Promoting active forms of free time
- Helping with homework
- Developing skills of independence and also cooperation.

## Example activities include:

- Arts and crafts
- Drama and dance,
- Movie
- Table tennis
- Sports and games
- Reading
- Homework

## Your child will need -

Change of clothes

- These should be named
- They should be left at school
- Suitable outdoor clothing for all weathers- we will be outside regardless of the weather. For example sunhats and sun protection for sunny days and wet weather clothes and warm clothes for wet and cold days

Healthy snack

- If you would like your child to eat during the morning SFO session please send something as well as their usual mid morning school snack
- An afternoon snack
- Please use a named reusable container
- If your child has any food allergies you must let us know





## How to contact SFO

You should use the MyKid app to send messages. You will be advised separately how to use MyKid.

Please let us know of any changes e.g. your child will not be attending a session because of holiday, as soon as you can.

If someone else is collecting your child you must inform SFO before that day's session begins. For safety's sake, we will ask to see the ID of the person collecting your child.

In emergencies - Phone: 90 555 686

Email: [karolina.sala@biss.no](mailto:karolina.sala@biss.no)

Questions regarding payments, admissions and withdrawals should go through Alison Gildert [alison.gildert@biss.no](mailto:alison.gildert@biss.no). Any other queries please email Karolina Sala, SFO leader, at [karolina.sala@biss.no](mailto:karolina.sala@biss.no).

## Arriving in the morning -

Please take your child to the upper school playground, head towards the doors that are in the centre of the building and ring the bell provided. A member of SFO will greet you and your child as soon as possible.

Please do not drop your child and leave. It is your responsibility to ensure that SFO staff are aware your child is there.

PYP children will go to their classrooms at 8:30 ready for registration.

## In the afternoon -

Children will be available for collection from the upper school playground. When you collect your child from the playground, please ensure that you check your child out with one of the teachers.

If the children are not in the playground, please ring the doorbell provided as mentioned in the morning drop off.



## Fees

100% 3188kr per month

60% 2194kr (you can choose which days)

## Terms and Conditions

If you wish for your child to remain in SFO for the next academic year, please re-read and sign to accept the terms and conditions which will be forwarded to you. If you are a new parent in SFO please find then terms and conditions here - [www.biss.no/parent-portal/biss-gausel/school-information/sfo](http://www.biss.no/parent-portal/biss-gausel/school-information/sfo) There is no need to apply for your child's place again.

## Times

### Term time

Morning 7:30am - 8:30am

Afternoon 3:00pm - 4:30pm (Wed start at 2:00pm)

Children should be collected by 4.30pm. Please note that in the afternoon the roads around the school are very busy and you might be stuck in the traffic. Try to leave the office in time to pick up your child.

If you are late please let us know as soon as possible. For late arrivals there will be an extra charge of 300kr within the first 15 minutes and 600kr per every 15 minutes thereafter. This is to cover the overtime rate for staff members.

## School Holidays

SFO will be open during these holidays for 2021 - 2022 academic year:

SFO is open from 2.08.2021 - 10.08.2021

Autumn Holiday 11.10.2021 - 15.10.2021

Winter Holiday 28.02.2022 - 04.03.2022

Summer Holiday 20.06.2022 - 30.06.2022

*\* on 17th June 2022 (last day of term) SFO will begin at 12:00*

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## Staff Training Days (INSET)

To enable SFO staff to undertake training with BISS Gausel, SFO will also be closed on these days -

11th - 13th August 2021

11th and 12th November 2021

3rd January 2022

27th May 2022